

Outdoor Heritage Fund Grant Application



Instructions

After completing the form, applications and supporting documentation may be submitted by e-mail to ndicgrants@nd.gov. It is preferred that only electronic copies are submitted.

You are not limited to the spacing provided, except in those instances where there is a limit on the number of words. If you need additional space, please indicate that on the application form, answer the question on a separate page, and include with your submission.

The application and all attachments must be received by the application deadline. You may submit your application at any time prior to the application deadline. **Applicants are strongly encouraged to submit applications prior to the deadline for staff review in order ensure that proposals will be complete when submitted on deadline date.** Incomplete applications may not be considered for funding.

Please review the back of this form to determine project eligibility, definitions, budget criteria, and statutory requirements.

Project Name	North Dakota State Fair (West Park Playground)
Name of Organization	North Dakota State Fair Association
Federal Tax ID#	45-6013410
Contact Person/Title	Daryl Fry / Contracts & Events Coordinator
Address	2005 East Burdick Expressway, PO Box 1796
City	Minot
State	North Dakota
Zip Code	58702-1796
E-mail Address	Daryl@ndstatefair.com
Web Site Address (If applicable)	ndstatefair.com
Phone	(701) 857-7620 ex 803

List names of co-applicants if this is a joint proposal

MAJOR Directive:

Choose only one response

- Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;
- Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and
- Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive:

Choose all that apply

- Directive A.**
- Directive B.**
- Directive C.**
- Directive D.**

Type of organization:

- State Agency**
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation.

Abstract/Executive Summary.

Summarize the project, including its objectives, expected results, duration, total project costs and participants. (no more than 500 words)

- *West Park, located on the North Dakota State Fairgrounds, will be constructing a 50'x50' publicly accessible and all-inclusive playground focused on fostering physical, emotional, social development for children ages 2-12.*

Project Duration:

- *2-3 months, available for use for the 2024 NDSF event*

Indicate the intended schedule for drawing down OHF funds.

- *Contingent upon grant approval, funds would be requested upon project completion.*

Amount of Grant request:

- \$10,000.00

Total Project Costs:

- \$231,900.00

Note: in-kind and indirect costs can be used for matching funds.

Amount of Matching Funds:

- \$225,000.00

A minimum of 25% Match Funding is required. Indicate if the matching funds will be in-kind, indirect or cash. Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Amount of Match	Funding Source	Type of Match (Cash, In-kind or Indirect)
\$ 225,000.00	North Dakota State Fair	Budgeted line item
\$		
\$		
\$		
\$		
\$		

Certifications

● I certify that this application has been made with the support of the governing body and chief executive of my organization.

● I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted in the back of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities.

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

- **Mission:** *to provide a publicly held event and venue able to draw people from across the region, recognized nationally and internationally; to promote and celebrate 4-H & FFA activities, North Dakota values, agriculture, commerce, and entertainment. To provide something for everyone in terms of interest and involvement.*
- **Organizational Structure:** *9 elected State Fair Board members, 26 full-time staff members, 20-40 seasonal part-time employees, and over 2000 volunteers are utilized to promote the annual NDSF event.*
- **Annual Events:** *include the annual NDSF, Norsk Hostfest, KMOT Ag Expo, KMOT Sport Show, SRT annual meeting, Verendrye annual meeting, Motor Magic, PRCA Badlands Circuit Finals Rodeo, and many other events. 356,354 people attended the 2023 NDSF and 600,000+ people utilize the facility in some capacity.*

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

For tree/shrub/grass plantings: provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan.

For projects including Section 319 funding: provide in detail the specific best management practices that will be implemented and the specific projects for which you are seeking funding.

For projects including fencing: A minimum cost share of 40% by the recipient is preferred. Include detailed information on the type of fencing to be installed, whether funding is requested for boundary fencing, new or replacement of existing fencing, and/or cross fencing.

- *The North Dakota State Fair Association is constructing a new 50'x50' ADA inclusive and publicly accessible play area in West Park, located on the NDSF Fairgrounds in Minot, ND. Designed for children ages 2 thru 12, this playground will be available throughout the year (weather permitting). The design of the playground focuses on fostering physical, emotional, social, and sensory development for all children. Playground features will include a learning wall center, pod climbers, a curved balance beam, an Omni-spin, a sand box, and other amenities. Conceptual renderings are attached. Construction is slated to begin in the spring of 2024 and the playground will be available for use by July 1st, 2024.*

Is this project part of a Comprehensive Conservation Plan? Yes No

If yes, provide a copy with the application.

Note: Projects involving buildings and infrastructure will only be considered if part of a Comprehensive Conservation Plan. Please refer to the "Definitions" section at the back of the form for more details.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.

Include a brief background and work experience for those managing the project.

- *NDSF Project Management Team, Craig Rudland, Aaron Ottmar, John Gliech, and Daryl Fry have contracted an experienced playground company to construct and provide the playground equipment, which is to be completed before the 2024 NDSF annual event.*

Evaluation – Describe your plan to document progress and results.

Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

- *Ultimate success will be determined by a positive public response and utilization of the playground facility not only throughout the year, but during the annual NDSF event. However, the NDSF Project Management Team will maintain communication logs with contractor and establish a project completion timetable. Bi-Weekly progress reports will be required from contractor. Project completion is expected to be no more than 3 months, realistically to be completed within 2 months of start. Pictures of the project, beforehand and upon completion will be shared upon grant approval with sponsoring agency.*

Financial Information

Project Budget – Use the table below to provide an itemized list of project expenses and describe the matching funds being utilized for this project.

Indicate if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. **A minimum of 25% match funding is required.** An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Certain values have been identified for in-kind services as detailed under "Budget Information" at the back of this form. Refer to that section and utilize these values in identifying your matching funds.

NOTE: No indirect costs will be funded. Supporting documentation for project expenses, including bids, must be included or application will be considered incomplete.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Playground equipment	\$ 10,000.00	\$ 225,000.00	\$	\$	\$	\$226,500.00
Site Prep	\$	\$5,400.00	\$	\$	\$	\$5,400.00
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
Total Costs	\$	\$	\$	\$	\$	\$231,900.00

Note: Costs for seeding, fencing, pipelines, wells, and cover crops cannot exceed NRCS Field Office Tech Guide without justification. Projects involving perimeter fencing must follow NRCS eligibility standards.

Budget Narrative – Use the space below to provide additional detail regarding project expenses.

- *The North Dakota State Fair Board has approved \$225,000 towards the completion of this project. The project site is currently a grass field. Contractors will be hired to coordinate site preparation to a standard required by playground equipment supplier and installation contractor.*

Sustainability – Indicate how the project will be funded or sustained in future years.

Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

- *The NDSF Association will be maintaining the playground perpetually for the life cycle of the equipment.*

Partial Funding – Indicate how the project will be affected if less funding is available than that requested.

- *The NDSF Association appreciates and recognizes the time and assistance being provided in this funding request. In the event that less funding is available than what is requested, the NDSF Association will continue to seek other sources of funding to finalize completion of this project.*

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * There must be signage at the location of the project acknowledging OHF funding when appropriate.

- *The North Dakota State Fair Association would discuss now Outdoor Heritage Fund sponsorship would prefer to be recognized and meet these expectations. The North Dakota State Fair has a large social media following and we would like to recognize funding support publicly. The North Dakota State Fair would also be happy to acknowledge funding support on any signage when appropriate.*

Awarding of Grants - Review the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>.

Can you meet all the provisions of the sample contract? Yes No

If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be:

- *none*



Dakota Playground

PO Box 1408 • Fargo, ND 58107
Office 701-356-8800 • Fax 701-293-7811
www.dakotaplayground.com
Equal Opportunity Employer

PROPOSAL SUBMITTED TO North Dakota State Fair---Playground	CONTACT NAME Charlene Ratliff	DATE 12/18/2023
ADDRESS 2005 Burkick Expressway East	EMAIL char@ndstatefair.com	PHONE 701-857-7620
CITY, STATE, ZIP CODE Minot, ND 58701	JOB NAME / LOCATION North Dakota State Fair---Minot	

We propose to provide the necessary materials, labor, and equipment to install the following items, quantity as listed:

1 Inclusive Play Structure years 2-12	\$75,120.00
1 Inclusive OmniSpin	\$10,465.00
1 Inclusive Learning Wall Center	\$13,140.00
1 Inclusive Sway Fun	\$20,870.00
1 SuperScoop Wheelchair Acc	\$1,245.00
5 Pod Climbers 10"	\$1,775.00
3 Pod Climber 8"	\$1,065.00
3 Pod Climber 16"	\$1,080.00
1 Curved Balance Beam	\$1,050.00
2500 Sq. Ft. of Poured in Place 50/50 Color 7 year Warranty/with hopscotch graphics and no more than 10 foot prints	\$62,947.00
62.5 tons of compacted aggregate for playground area/8" sand for super scoop area	
244 Linear Feet of Concrete Curb 4"x8"	\$9,749.00
Shipping and Installation	\$27,994.00
Total Price for everything listed above	\$226,500.00

If selected for the project will sponsor 244 Linear Feet
4' Ascot Fence with 1 Gate

*Price doesn't include site prep-excavation 8" depth

Notes:

- Unless specifically noted above, price does not include excise tax, prevailing wages, bonds, permits, testing, TERO, special insurance provisions or other fees if applicable.
- Above price does not include site work such as clearing and grubbing, grading, excavating, trenching, staking/surveying, drainage, concrete curbing or flatwork, knock-outs, saw cutting or jack hammering or any other work not specifically outlined above.
- Above price assumes immediate site access with large heavy equipment, site restoration is not included.

We propose hereby to furnish materials and labor - complete in accordance with above specifications, for the sum of: As per above.

This Proposal may be withdrawn by Dakota Playground if not accepted within 30 days.

Acceptance of Proposal

The above prices, specifications, terms and conditions are satisfactory and are hereby accepted by Purchaser. Dakota Playground is authorized to do the work as specified and Purchaser shall make payment as outlined.

Terms and Conditions

Term of Payment, due upon receipt and subject to approved credit by Dakota Playground.

Installation Sales

Unless otherwise specified above, material payment due upon shipment of product, monthly progress billings, and balance due upon completion.

A copy of this proposal is to become part of any subsequent contract.

Please click below to view our online Terms & Conditions:

Dakota Playground

By: Jason Harris
Jason Harris

Purchaser

By: ND State Fair
Printed Name: Graig Rudland
Title: 1-4-24
Date of _____

Daryl Fry

From: burns@srt.com
Sent: Thursday, January 18, 2024 1:47 PM
:
Subject: Estimate

ESTIMATE: DATE: 1-18-2024

From - Davidson Construction, Inc.

To - Daryl Fry @ NDSF

To dig out area for new playground and haul out material.

The company putting in the playground equipment would have to clean up their own dirt mess and haul out.

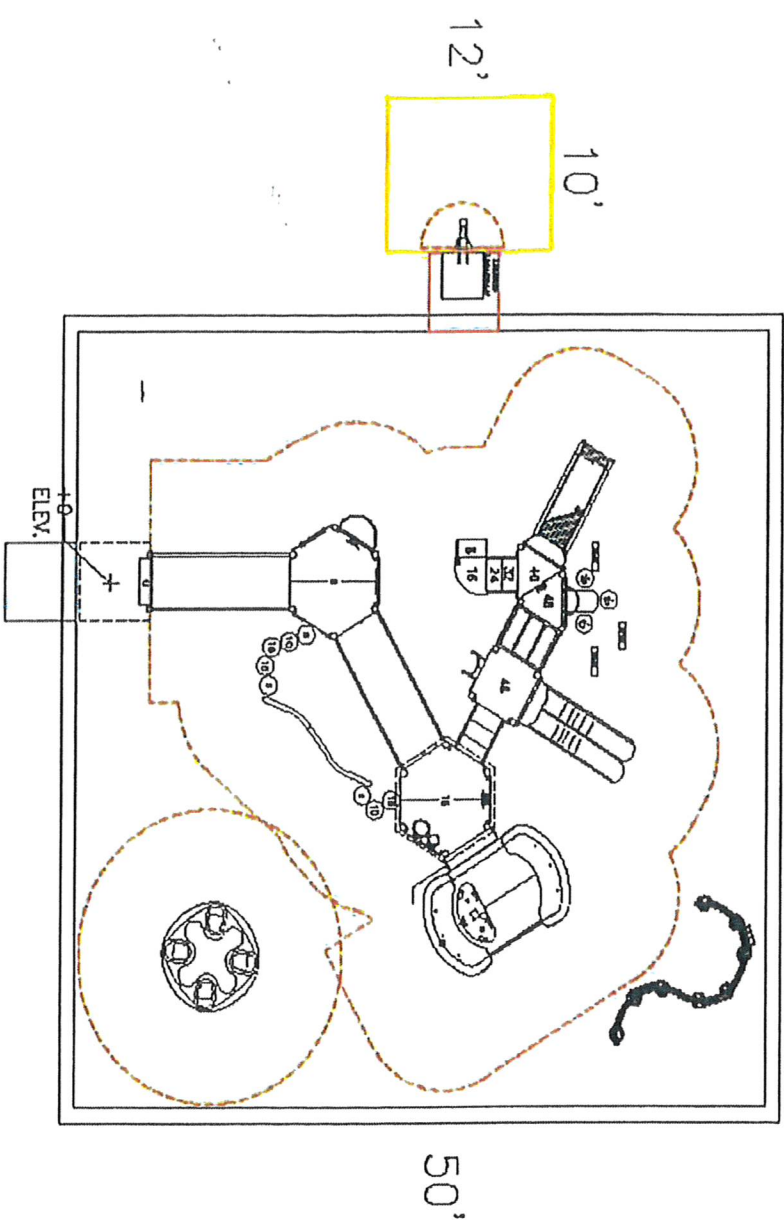
Total - \$5,400.00

No Hauling in of new materials

ay Burns
701-721-5009

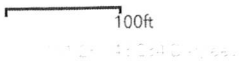
North Dakota State Fair Playground

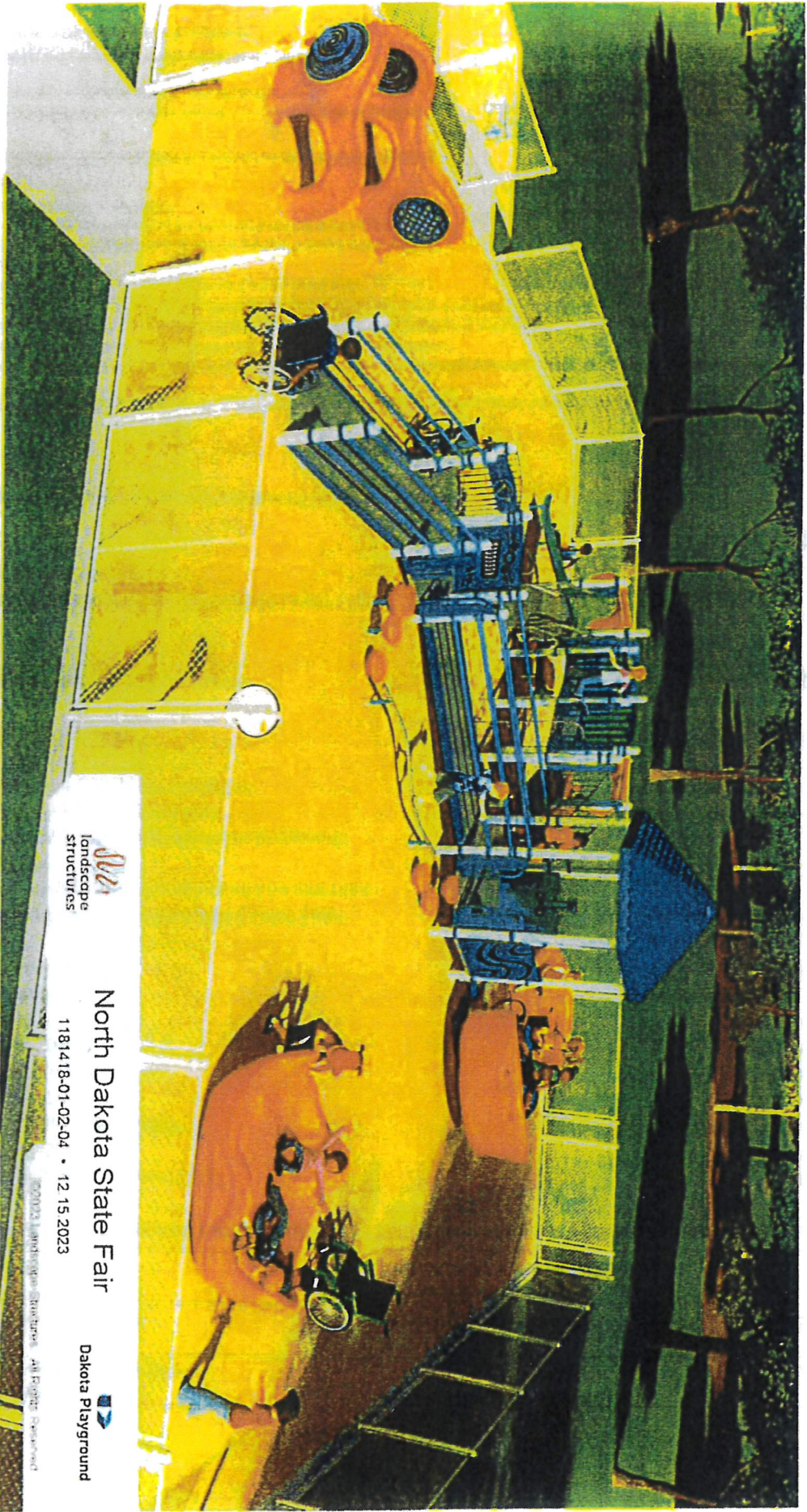
50'





Site location in
pink/ORANGE





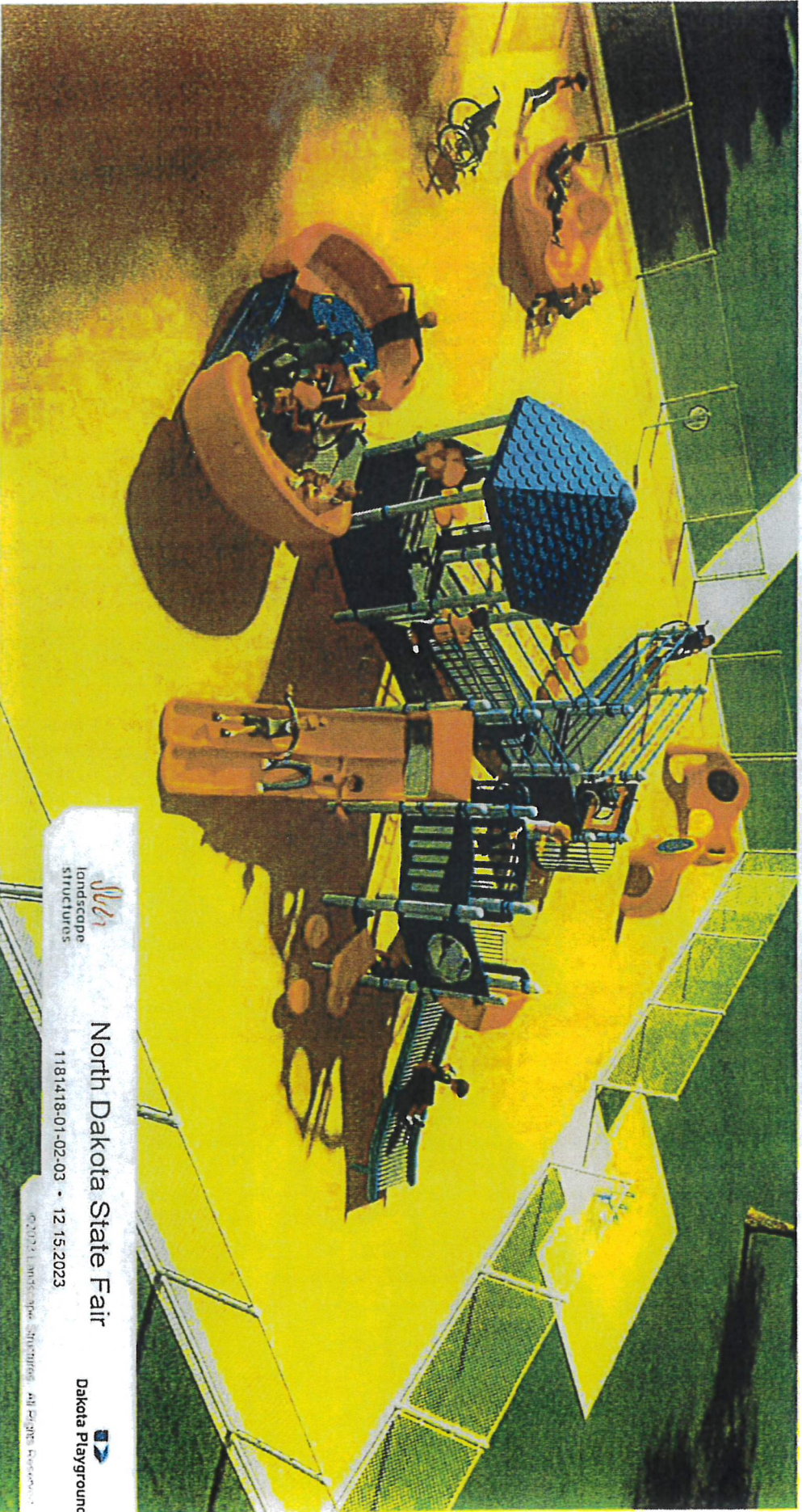
Steel
landscape
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North Dakota State Fair

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 Dakota Playground

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